



MINISTERO DELLA DIFESA

DIREZIONE GENERALE PER IL PERSONALE CIVILE

3° REPARTO 8^ DIVISIONE 1^ SEZIONE

Viale dell'Università 4 - 00185 Roma

Tel. – fax. 06.49862475

r3d8s0@persociv.difesa.it

M_DGCIV

Prot. Nr. 75207-D-8

Del 30/10/2009

PARTENZA

A

INDIRIZZI IN ALLEGATO

OGGETTO: candidature di dipendenti civili a posti a "status internazionale". **Legge 27 luglio 1962 n.1114.**

IL Segretariato Generale della Difesa e Direzione Nazionale degli Armamenti ha reso noto che è disponibile il posto a status internazionale presso la Divisione FREMM di cui alla tabella sottoindicata.

Il personale interessato potrà presentare la propria candidatura mediante la compilazione degli appositi moduli (application forms in duplice copia in inglese) corredati dalla copia del bando di concorso e dei documenti di volta in volta richiesti nel bando stesso (esempio: curriculum vitae, scheda biografica in italiano in originale), che possono essere scaricati direttamente dal sito di questa Direzione Generale: **[http:// www.persociv.difesa.it](http://www.persociv.difesa.it)**. **(nella sezione circolari ed altra documentazione).**

Le candidature, corredate dalla relativa documentazione e anche su supporto informatico (formato PDF) dovranno pervenire a questa Direzione Generale - 3° Reparto - 8^ Divisione -1^ Sezione- improrogabilmente entro la data indicata nella citata tabella.

Posto	Località	Descrizione	Pos.econ.richiesta	Lingua	Scadenza
N. A812	Roma (Italia)	" GP/ASW ILS/ISS OFFICER "	GradoA3- (equiv.p.e.C2)	inglese	24/11/2009

IL DIRETTORE DELLA DIVISIONE
(Dirig. dr.ssa Marina MASSARUTI)

f.to



MINISTERO DELLA DIFESA

SEGRETARIATO GENERALE DELLA DIFESA E DIREZIONE NAZIONALE DEGLI ARMAMENTI
III REPARTO - POLITICA DEGLI ARMAMENTI

3° Ufficio – OCCAR

MINISTERO DELLA DIFESA
SEGREDIFESA
M_D GSGDNA 0041912 28-10-2009



Allegati: 02

PoC: 1° Mar. Lgt. A.M. Augusto PASSA
1° Mar. Lgt. E.I. Angelo PUZIO
1° Mar.llo E.I. Massimo ESPOSITO

✉ :r3u3s0@sgd.difesa.it ☎ 0039-06-4735 3680

OGGETTO: OCCAR - Richiesta di personale da candidare presso la Divisione di Programma FREMM di Roma – Posizione A812 “GP/ASW ILS/ISS OFFICER” Grado A3.

A STATO MAGGIORE DELLA DIFESA
I Reparto

DIREZIONE GENERALE DEL PERSONALE CIVILE

SEDE
ROMA

e, per conoscenza:

MARINA MILITARE
Ufficio Generale del Personale

ROMA

1. Si invia, per il seguito di competenza, la “Job Description” relativa al bando di concorso per il posto in oggetto, fatta pervenire dall’Ufficio Centrale dell’OCCAR.
2. Si evidenzia che tale posto è di elevato interesse nazionale. Pertanto, attesa l’elevata competitività internazionale per tale posizione, le caratteristiche del candidato dovranno essere pienamente rispondenti ai requisiti richiesti dalla “Job Description”.
3. Il predetto Organismo ha specificato che il colloquio per la selezione dei candidati avverrà nella settimana 11 gennaio 2010.
4. Le relative segnalazioni di personale idoneo dovranno pervenire allo scrivente entro il **09 dicembre 2009**.

d’ordine

IL CAPO DEL III REPARTO
(Gen. D. Claudio TOZZI)

Diramazione interna:

I Reparto

IV Reparto



Organisation for Joint Armament Co-operation Executive Administration

Vacancy Notice

Post	A812 – GP/ASW ILS/ISS Officer
Grade	A3
Division	FREMM
Section	Technical Section – General Design Sub-Section
Management of Staff	NA
Location	Rome, IT
Start Date	1st March 2010
Interview Date	Week commencing 11th January 2010

1. Background:

The scope of the Programme is the definition, development, production and initial in-service support of the European Multi-Missions Frigate (FREMM).

The FREMM Programme is broken down into four ship versions:

- Anti Sous-Marine (ASM) versions / FREMM de Défense Aérienne (FREDA) versions
- General Purpose (GP) / Anti Submarine Warfare (ASW) versions

The FREMM Programme Division is located in the Paris area. A satellite office is located in Italy.

2. Duties:

The person recruited for this post will be in charge of the activities related to the field of logistics; according to the evolution of the Programme, the tasks/duties will be adjusted.

This post is based in Rome, IT

For the common Program activities regarding ILS matters, he/she shall be jointly responsible with the AVT/ASM G.D. Officer 2 based in Paris and therefore close coordination will be required between them (both of them shall co-ordinate).

The coordination and information shall be made through the Platform Officer.

For ILS matters concerning only the Participating State from which he is a national, he shall be directly responsible. Nevertheless, he shall keep the AVT/ASM Platform Officer informed to guarantee the proper management of the common program activities.

The ILS/ISS/GFX Officer will report:

- for common activities to the Programme Manager (PM) and the Deputy Programme Manager (DPM)
- for matters concerning only the Participating State from which he is a national, to the PM or DPM (the one who is also a national from the Participating state)

Points of contact

- 1 Flaviano Foligno (FREMM Programme Division)
- 2 Björn Rönnau (Human Resources Division)

+ 33 (0)1 5724 8855
+ 49 228 5502 182

E-mail
Flaviano.Foligno@occar.int
Bjoern.Roennau@occar.int



The ILS/ISS/GFX Officer will be responsible for the following Design Transversal Aspect Contractual Activities:

- Integrated Logistic Support (ILS):ARM&T/LSA, TRAINING
- In Service Support (ISS) – TGS

As far as ILS/ISS aspects are concerned, the post holder will:

- Determine the strategy and management of the through life logistic support activities required to satisfy all national support requirements, looking for, in connection with the operational co-ordinator and with the competent national government bodies, the concepts and the optimal circuits of maintenance defining the interfaces of it with the national organisms of maintenance
- Provide all ILS/ISS inputs to industry in the framework of the "customer involvement activities" during the development and production phase and for the preparation of the common support policy
- Interact with all other sections of the PD and Central Office according to all relevant activities of interest
- Verify, in connection with the other Sections responsible for relevant subsystems, the improvement of the programme from the reliability, maintainability, and availability points of view, the safety of operations and the safety regarding the development and the implementation of logistic means
- Support Life Cycle Costing (LCC) processes in conjunction with Central Office – in particular assist in collection of LCC data from Nations and Industry
- Validate equipments pertaining to supply contracts, with previous acquisition of the opinion of the Sections competent on specific items and/or related activities
- Organise meetings and prepare all relevant documents, as necessary, for all questions regarding all aspects of ILS/ISS technical requirement and contractual performance specifications
- Plan and manage all aspects regarding ILS, also orientating, directing and monitoring the industrial or governmental studies related to the various concepts and aspects of maintenance organisation, in compliance with requirements stemming from participating Nations
- Define and pursue the approval of an appropriate policy on common maintenance system which satisfy participating Nations' requirements
- Harmonise all activities of logistic nature with all activities of technical nature pertaining to each ship of the FREMM family
- Interact with all other Sections of the PD according to all relevant activities of interest
- Organise meetings, prepare all relevant documents regarding all ILS aspects, technical and contractual performance specifications
- Contribute to Experts Working Groups, as directed by the Programme Manager;
- Contribute to the formulation of new contractual requirements
- Support the PM/DPM in the acceptance of equipments pertaining to supply contracts
- Apply all enforceable procedures within the defined relations among the bodies involved in the programme
- Verify the conditions for payments related to ILS/ISS/GFX lots of the contract;
- Be responsible for the coordination of Nation/Industry for what concerns his/her field of work

The ILS/ISS/GFX Officer will be also responsible for the Programme Transversal Aspect Contractual Activities related to GFX management

As far as GFX/Interfaces aspects are concerned, the post holder will:

- Co-ordinate and monitor the provision and correct use by industry of Government Selected or Furnished Equipments (GSFE) and Government Furnished Facilities (GFF) as defined in the contract
- monitor (for interfaces only) the information flow between the Prime Contractor and GSFE suppliers. In particular, in close liaison with national representatives, he/she will have to validate the assumptions regarding GSFE data whenever made the Prime Contractor whenever GSFE data are missing
- evaluate and report (for interfaces only) the impacts of any GSFE problem and propose solutions

If necessary, he/she takes temporary additional task:

- For common activities as required, jointly by the Programme Manager and the Deputy Programme Manager
- For activities concerning only the Participating State from which he is a national, as required by the PM or DPM (the one who is also a national from the Participating state)

3. Experience:

Essential

- Experience in programme contracts management in the ILS/ISS area
- Experience in the management of GFX/interfaces
- Broad experience in trials/testing and acceptance of technically complex deliverables
- Good working knowledge of ILS Mil Stan 1388 2B or equivalent ILS standards such as Def Stan 00.60
- Specialised expertise in LSA including ARM&T, FMECA, RCM, LCC, WLC, AECMA 2000M & 1000D, spares modelling (knowledge of OPUS 10 would be advantageous), ISO Std 10303 including PLCS
- Theoretical and Practical specialisation in the ILS/ISS area and proven successful experience in ILS/LSA
- Awareness of other defence ILS/ISS related structures and organisations

Desirable

- Former experience of at least 5-years on board of a naval vessel, or in shipbuilding activities, or ship's design and/or ship's maintenance is highly desirable and will be considered as advantages
- Experience in international programmes is desirable
- An experience of working with the customer governmental official technical and/or operational experts is mandatory

4. Competences /Skills:

Essential

- executive ability proven through the results attained performing jobs in this field for other national/international organisations
- The ability to establish and maintain excellent working relations at all levels in a multicultural context and with respect for diversity
- Excellent interpersonal skills with the ability to interact and communicate at all levels.
- The ability to grasp and analyse complex and wide-ranging questions, issues and

information, with a structured approach to the problem solving process

- The ability to orchestrate and implement clear, efficient and logical approaches to work, to manage assignments, objectives and time
- The ability to work in a changing, developing and demanding environment
- The ability to use Computer and Information and Communication Technology (ICT) facilities, with working knowledge of MS Office software
- Fluency in the English language, both orally and written with the ability to draft clearly, concisely and accurately

Desirable

- good knowledge of Italian and / or French languages is desirable

5. Qualifications:

University degree or equivalent educational level qualification in the activity directly related to the prescribed.

6. Security Clearance:

National security clearance at "OCCAR-Secret" level is required for this post.

- STAFF IN CONFIDENCE WHEN COMPLETED -



Organisation for Joint Armament Co-operation

OCCAR RECRUITMENT FORM

PLEASE INSERT DATA IN APPROPRIATE BOXES, PRINT THE COMPLETED FORM, AFFIX PHOTOGRAPH AND SIGN IT.

PLEASE TYPE OR PRINT CLEARLY IN BLACK INK

Vacancy for which you are applying: Post No. _____, Post Title _____	
1. PERSONAL INFORMATION	
Mr. Mrs. Miss NAME (surname): _____ (first names): _____ NAME AT BIRTH: _____ MAIDEN NAME (if appropriate): _____ PK/Insee No./Staff No./Matricola No.: _____ DATE/PLACE OF BIRTH (please provide a copy of your passport or Identity card) Day: _____ Month: _____ Year: _____ City: _____ Country: _____	RECENT PHOTOGRAPH
2. NATIONALITY Present Nationality: Has your nationality ever changed or is it in the process of being changed? No ☐ Yes ☐ (please provide certified copy of naturalisation decree for new nationality) (explain the reasons for changing) Do you have dual nationality No ☐ Yes ☐ Which? _____ Explain: _____	
3. RESIDENCE	
Present address (to which correspondence should be sent): _____ Home address (if different from above): _____ How long have you lived in your present country of residence? _____	Telephone / -fax: Home: _____ Office: _____ Can we call you at your office? No ☐ Yes ☐ E-mail: (Please complete) _____
4. MARITAL STATUS	
☐ 1. Married ☐ 2. Separated ☐ 3. Divorced ☐ 4. Widow(er) ☐ 5. Single (Date: _____) (Date: _____) (Date: _____) If married, does your spouse work? No ☐ Yes ☐ If so, where? _____ Job title: _____	

- STAFF IN CONFIDENCE WHEN COMPLETED -

Name: _____ First Name(s): _____

5. RELATIVES

Give names of spouse and any dependants

1. Spouse
2. Children (including adopted)

Other dependants for whom you are legally responsible

NAME	FIRST NAME	RELATIONSHIP Indicate No. & Marital Status	DATE OF BIRTH D/M/Y	COUNTRY OF BIRTH	NATION- ALITY	CURRENT ADDRESS

6. LANGUAGES *

Mother tongue:

	Speaking	Understanding	Reading	Writing
English				
French				
German				
Italian				
Spanish				

Additional languages:

* Grade as: Fluent / Good / Fair / Poor

7. HAVE YOU EVER PREVIOUSLY APPLIED FOR A POST IN OCCAR?

If so, please state the approximate date of application, and for which post.

Were you interviewed? No ☐ Yes ☐

8. EDUCATION				
	Name and Location	Dates from to	Major subjects	Degree or other diploma
Senior / High Secondary School				
College or University				

OTHER PROFESSIONAL QUALIFICATIONS, MEMBERSHIP OF BUSINESS OR PROFESSIONAL ASSOCIATIONS

9. Append a list of theses, patents, publications and other significant work you have done. Please do not send copies.

MS Windows		ACCESS	
WORD		MS PROJECT	
EXCEL		LOTUS NOTES	
POWERPOINT		NAVISION	

If so, what level?

- STAFF IN CONFIDENCE WHEN COMPLETED -

Name: _____ First Name(s): _____

12.1 PRESENT EMPLOYMENT	
COMPANY / ADDRESS	POSITION HELD
Dates from: _____ to: _____	Name and position of person to whom you report
Number of people reporting directly to you, or for whom you are responsible	Yearly budget responsibility (if appropriate):
Describe duties and scope of responsibilities:	
How much notice must you give to leave?	
Reasons for leaving	
Do you have any objections to our making inquiries of your present employer? No ☐ Yes ☐	
12.2 PREVIOUS EMPLOYMENT	
COMPANY / ADDRESS	POSITION HELD
Dates from: _____ to: _____	Name and position of person to whom you reported
Number of people reporting directly to you, or for whom you are responsible	Yearly budget responsibility (if appropriate):
Describe duties and scope of responsibilities:	
Reasons for leaving	
Do you have any objections to our making inquiries of your previous employer? No ☐ Yes ☐	

- STAFF IN CONFIDENCE WHEN COMPLETED -

Name: _____ First Name(s): _____

12.3 PREVIOUS EMPLOYMENT

COMPANY / ADDRESS

POSITION HELD

Dates

from:

to:

Name and position of person to whom you reported

Number of people reporting directly to you, or for whom you are responsible

Yearly budget responsibility (if appropriate):

Describe duties and scope of responsibilities:

Reasons for leaving

Do you have any objections to our making inquiries of your previous employer?

No

☐Yes ☐

IF YOU HAVE HELD MORE THAN THREE POSITIONS, PLEASE GIVE DETAILS ON A SEPARATE SHEET.

13. MILITARY SERVICE

Have you completed your military service

No ☐Yes ☐

If yes, from:

to:

Last military rank/Duties:

If not, give reasons.

14. Please indicate why you are applying for this post and outline how your knowledge, skills and experience meet the competences required for this role (as detailed in the vacancy notice). You should draw on your experience from your current or previous roles or from other relevant situations.

- STAFF IN CONFIDENCE WHEN COMPLETED -

Name: _____ First Name(s): _____

15. REFERENCES

Please give names and addresses of three Referees (who should not be related to you) who may be approached in connection with your application.

Name	Position	Address	May be contacted before interviews?
			No ☐ Yes ☐
			No ☐ Yes ☐
			No ☐ Yes ☐

16. HAVE YOU ANY RELATIVES OR ACQUAINTANCES WORKING IN OCCAR?

If so, please specify

17. HOW DID YOU HEAR ABOUT THIS JOB OPPORTUNITY?**18. DATA PROTECTION**

The information that you provide on this form and that obtained from other sources will be used to process your application for employment. If you succeed in your application and take up employment with us, the information will be used in the administration of your employment with us. All information received by OCCAR-EA will be treated as confidential and used for our internal purposes only. By signing the application form we will be assuming that you agree to the processing of sensitive personal data.

19. DECLARATION

I declare that the information given on all parts of this application form, and in any other forms of documentation which accompanies it, is, to the best of my knowledge, correct. I understand that giving false information will make my application unacceptable and, if I am appointed, lead to my dismissal.

Date:

Signature:

Please remember to attach copies of your passport & highest qualification certificates & a recent photograph.

Please return this form to:
Head of Human Resources Division
OCCAR – EA; Postfach 2107, 53011 Bonn, Germany

Allegato “C”

FOTOGRAFIA

MOD. 1/A

SCHEDA BIOGRAFICA (fac-simile)

- Parte Prima -

1 <u>CODICE FISCALE</u>		2 <u>FORZA ARMATA</u>	
3 <u>COGNOME</u>	4 <u>NOME</u>	5 <u>GRADO E ARMA</u>	6 <u>CATEGORIA E RUOLO</u>
7 <u>DATA DI NASCITA</u>	8 <u>LUOGO DI NASCITA</u>	9 <u>SESSO</u>	10 <u>STATO DI FAMIGLIA</u> (1)

[illegible]

(data) ** _ ** _ ****

18	<u>TITOLI DI STUDIO</u> (4)			
19	<u>CORSI SUPERIORI DI FORMAZIONE DI F.A. E/O INTERFORZE</u> (5)		<u>PERIODI ED ESITO</u>	
	<u>ALTRI CORSI</u> (6)		<u>PERIODI ED ESITO</u>	
20	<u>LINGUE ESTERE</u>		<u>GRADO DI CONOSCENZA E ANNO</u>	
a. ACCERTATE			a. SLP (STANAG 6001 - Livello e percentuale)	
b. ACCERTATE			b. Grado diverso o antecedente allo STANAG 6001	
c. NON ACCERTATE/DICHIARATE			Sufficiente	Buono Molto Buono
21	<u>ABILITAZIONE INFORMATICA</u>			
a. Programmatore (6):	Corso:			
b. Analista (6):	Corso:			
22	<u>CONOSCENZA INFORMATICA</u>			
a. PC:	b. Sistemi Operativi:			
c. Word Processor:	d. Software:			
e. Altro:				

23	<u>ONORIFICENZE E RICOMPENSE</u>	
24	<u>PUBBLICAZIONI</u> (6)	
25	<u>POSIZIONE IN GRADUATORIA</u> (7) ** SU **	26 <u>ESITO DELLE VALUTAZIONI AL GRADO SUPERIORE</u>
27	<u>QUALIFICHE RIPORTATE NELLA VALUTAZIONE CARATTERISTICA RELATIVA AI PRINCIPALI INCARICHI INDICATI E COMUNQUE DEGLI ULTIMI 10 ANNI</u>	
28	<u>PRECEDENTI DISCIPLINARI DEGLI ULTIMI 5 ANNI</u>	
	a. Provvedimenti di corpo: _____ durata _____ anno _____ b. Provvedimenti di stato: _____ durata _____ anno _____ c. Negativo: _____	
29	<u>PRECEDENTI PENALI</u>	
30	<u>NULLA OSTA DI SEGRETEZZA</u> (8)	31 <u>DATA DI SCADENZA</u>
	<input style="border: 1px solid black; padding: 2px 10px;" type="checkbox"/> SI Barrare la casella di inter <input style="border: 1px solid black; padding: 2px 10px;" type="checkbox"/> NO	
30	<u>ASSICURA LA PERMANENZA NELL'INCARICO?</u> (9)	
	<input style="border: 1px solid black; padding: 2px 10px;" type="checkbox"/> SI Barrare la casella di interesse <input style="border: 1px solid black; padding: 2px 10px;" type="checkbox"/> NO	

INFORMAZIONI AGGIUNTIVE (10)

Ai sensi della Legge 675 / 96 i dati personali contenuti in questo modulo saranno trattati esclusivamente per lo svolgimento dei compiti di ufficio e non saranno comunicati o diffusi a soggetti non appartenenti all'Amministrazione Difesa.

Firma di convalida (11)

Note:

- (1) Se coniugato con prole, indicare il numero dei figli.
- (2) Indicare il Corso Normale d'Accademia (Militare, Navale o Aeronautica) o l'Istituto/Corso di Formazione (es: Scuola di Applicazione - Corso per Ufficiali del Corpo Tecnico; Accademia Navale - Corsi Ruoli Speciali/Nomina Diretta; Scuola di Applicazione A.M. - Corso Allievi Ufficiali di Complemento; Scuola Allievi Sottufficiali; ecc.).
- (3) Per gli incarichi di comando, menzionare i periodi svolti a partire dal C.do di Btg od equivalente a seconda della F.A. di appartenenza.
- (4) Per i provenienti dai Corsi Normali dell'Accademia, oltre all'eventuale Diploma di Laurea conseguito al termine del Corso, indicare anche il Diploma di Scuola Media Superiore di ingresso.
- (5) Es: Scuola di Guerra (S.G.); Istituto di Guerra Marittima (I.G.M.); Scuola di Guerra Aerea (S.G.A.); Istituto Superiore Stati Maggiori Interforze (I.S.S.M.I.); Istituto Alti Studi per la Difesa (I.A.S.D.); ecc.
- (6) Menzionare solo quelli riportati a matricola.
- (7) Per gli Ufficiali del Ruolo Normale, l'attuale posizione nella graduatoria del corso di appartenenza; per il Ruolo Speciale, la posizione indicata negli annuari di FA a parità di anzianità di spallina.
- (8) Specificare se l'interessato possiede il livello di NOS previsto per l'incarico barrando la casella **SI** o **NO** e indicando solo la data di scadenza. Qualora diverso da quello previsto, specificare la data di inoltro della richiesta di elevazione/rinnovo.
- (9) Se non diversamente specificato, 3 anni per gli Ufficiali, 5 anni per i Sottufficiali. In caso contrario specificarne le motivazioni nel campo "Informazioni Aggiuntive".
- (10) Evidenziare tutti gli elementi che concorrono a rendere idoneo il candidato per la posizione cui viene proposto e fornire una previsione sugli impegni che la F.A. ha previsto nel breve/medio termine (es. periodi di impiego fuori area e/o corsi attinenti l'iter formativo quali ISSMI ed altri specifici di F.A.).
- (11) Capo Ufficio dell'Organo di impiego o suo delegato.

Grado COGNOME Nome

(data) **-**-****

CURRICULUM VITAE

<u>NAME</u>	<u>INITIAL</u> //	<u>RANK AND DATE</u>	<u>DATE OF BIRTH</u>
<u>NATIONALITY</u>		<u>BRANCH OF SERVICE</u>	
<u>RECORD OF SERVICE</u>	<u>APPOINTMENT</u>	<u>DATES</u>	<u>DUTIES PERFORMED</u>
			.
			—
			—
			—
			—
			-
<u>COURSES</u>			<u>DATES</u>
<u>LANGUAGES</u>			<u>SLP (STANAG 6001)</u>

<u>AWARDS AND DECORATIONS</u>	
<u>CIVIL STATUS</u>	
<u>SECURITY CLEARANCE</u>	